

**MINUTES of MEETING of DUNOON CHORD PROJECT BOARD held in the QUEEN'S HALL,
DUNOON
on THURSDAY, 19 NOVEMBER 2009**

Present: Councillor B Marshall (Chair)

Councillor A MacAlister
Councillor A McNaughton
Councillor J McQueen
Councillor R Simon

Attending: Andrew Law, Link Director
Shirley MacLeod, Area Corporate Services Manager
Nicola Debnam, CHORD Programme Manager
Audrey Martin, Senior Planning Development Officer
Sandra McLindon, Administration Finance Officer

Rowena Statt, Anderson Bell Christie
Laura Coogan, Anderson Bell Christie
Alan Richmond, Arup Consultancy

1. APOLOGIES

Karen Anderson, Anderson Bell Christie

The Chairman ruled and the Committee agreed, in terms of Standing Order 3.2.2 that a report regarding the Town Centre Regeneration Fund, dealt with at item 5 of this minute, be taken as a matter of urgency due to the short timescale for projects to be completed.

2. MINUTES OF MEETING OF 26TH MAY 2009

The minute of the meeting of 26th may 2009 was approved as a correct record.

3. PROJECT COMMUNICATION PLAN

Audrey Martin spoke on the Dunoon Waterfront CHORD Project Communication Plan advising that this document would be continually updated and reviewed. Audrey advised that point 4 of the document was the engagement with key stakeholders and this can be updated as and when required and asked Members to identify community groups, and key businesses to link in to the project.

4. VERBAL REPORT FROM THE CONSULTANTS APPOINTED TO CARRY OUT THE IMPLEMENTATION PLAN - ANDERSON BELL CHRISTIE

Rowena Statt introduced the team to the Board and apologised that Karen Anderson could not be here. She advised the Board that Alan Richmond, Director of Arup has a large team including a Civil Engineer, Marine Engineer, Environmental Planner, Transport Planner and a Structural Engineer, there is also a Quantity Surveyor, Risk Manager and a Tourism Resource Consultancy working with the team.

Laura Coogan spoke on the methodology and the 5 stages they will take:-

Stage 1: Context and Option Analysis

2: Option Testing

3: Interim Report with Options

4: Draft Implementation Plan

5: Final Report

Laura advised that they will be meeting to consult with stakeholders including the National Park, Burgh Hall, Councillors and asked if there were any stakeholders Members wished them to contact.

Councillor Marshall asked for them to contact the Dunoon and Cowal Business Association who are in partnership with the Council and have a large membership of local businesses and David McKenzie who is also a Member of the DCBA. Shirley MacLeod also advised that they should contact HIE who are key partners in the Destination Dunoon & Cowal Steering Group, the local Community Planning Partnership, the local Community Council and the Crown Estates. Andrew Law advised that they contact the Council's Marine Section and Caledonian MacBrayne, Alan Richmond said they had already had lengthy discussions with Arthur McCulloch. Councillor Marshall advised there was a tri-partite group set up to take the Dunoon – Gourock Ferry Services forward and Shirley MacLeod advised that Moya Ingram would be the direct link to that group.

Rowena Statt advised that what they were doing was setting the stage so that all the pieces of the jigsaw will fit together, she advised that they have done a lot of work on coastal locations with linkage to town centres and the critical part is phase 1 because it sets the foundation for the next phases to follow.

Members thanked the Consultants for coming and it was agreed that if they had any further people they wanted to be consulted they would forward this information to Nicola Debman.

5. TOWN CENTRE REGENERATION FUND

The Project Board discussed the items to take forward to the CHORD Programme Management Board on the Town Centre Regeneration Fund.

Members agreed the following items:-

Improve footway crossing points	£12,944
Replace pedestrian handrails	£50,148
New Street lighting and signposts	£86,000
Queens Hall exterior decoration	£30,000
New public information boards incorporating public tv.	£8,000
New seating area in Argyll Street	£48,000
Provide new decorative lights	£30,000
Improve Argyll St/John St road junction	£16,400
Reconstruct Argyll St crossings	£10,300
Castle Gardens, upgrade internal footpaths and railings	£27,025

Nicola Debnam advised the Ian Welsh would be the Project Officer for Town Centre Regeneration and that a PID detailing the above decisions would be circulated shortly for agreement by Board Members.

6. DATE OF NEXT MEETING

The Project Board agreed that Shirley MacLeod and Nicola Debnam would agree the date of the next meeting.

